

# **Halifax Sailing Club**

## **Children, Young People and Vulnerable Adult**

### **Safeguarding Policy and Procedures**

#### **1 Policy Statement**

- a. Halifax Sailing Club is committed to safeguarding, from physical, sexual or emotional harm, neglect or bullying, children, young people and vulnerable adults taking part in its activities. We recognise that their safety, welfare and needs are paramount and that all children and vulnerable adults, irrespective of age, disability, race, religion or belief, sex, sexual or gender identity or social status, have a right to protection from discrimination and abuse.
- b. For the purposes of this policy anyone under the age of 18 should be considered as a child. All members of the Club should be aware of the policy. More details guidelines regarding this policy and procedure can be found in the relevant RYA Safeguarding policies and procedure guidelines.

#### **2 Club Welfare Officer**

- a. Halifax Sailing club has a dedicated Welfare Officer whose name and contact details are available on the club's website and on the notice board in the club house.

#### **3 Staff and Volunteers**

- a. The Club Welfare Officer and those regularly instructing, coaching or supervising (instructors and assistant instructors) will also be asked to apply for an Enhanced Criminal Records Disclosure (DBS), with Barred List check.
- b. These DBS records will be checked every 3 years or if any concern is raised about an individual.
- c. All instructors are required by the RYA to undertake appropriate Safeguarding training prior to qualifying. It is suggested that instructors undertake a suitable refresher course every 3 years.

#### **4 Good Practice**

- a. All members of the Club should follow the RYA good practice guidelines, agree to abide by the Club Code of Conduct and the RYA Racing Charter contained in the Racing Rules of Sailing. Those working or volunteering with young people should be aware of the RYA guidance on recognising abuse etc
- b. Parents are requested to supervise their children in the changing rooms whenever possible. Adults are requested not to enter

unaccompanied the showers and changing rooms at times when children are changing before or after junior/youth training or racing. If this is unavoidable it is advised that they are accompanied by another adult.

- c. The Club will seek written consent from parents/carers before taking photos or video of a child at an event or training session or publishing such images. Parents and spectators should be prepared to identify themselves if requested and state their purpose for photography/filming. If the Club publishes images of children, no identifying information other than names will be included. Any concerns about inappropriate or intrusive photography or the inappropriate use of images should be reported to the Club Welfare Officer.

## **5 Concerns**

- a. Anyone who is concerned about a young member's or participant's welfare, either outside the sport or within the Club, should inform the Club Welfare Officer immediately, in strict confidence. The Club Welfare Officer will follow the RYA's approved
- b. Any member of the Club failing to comply with the Safeguarding policy or any relevant Codes of Conduct may be subject to disciplinary action under Club rule 8ii.

Date approved: Sept 2019

Revision date:

### **RYA guidance and procedures:**

[www.rya.org.uk/go/safeguarding](http://www.rya.org.uk/go/safeguarding)

### **Useful contact numbers**

NSPCC 24-hour helpline: Tel: 0808 800 5000 E-mail: [help@nspcc.org.uk](mailto:help@nspcc.org.uk)

RYA Safeguarding Manager: Tel: 023 8060 4104 E-mail: [safeguarding@rya.org.uk](mailto:safeguarding@rya.org.uk)